



University of Nicosia

Erasmus Code: CY NICOSIA14

Online Application Guide for Erasmus+ Incoming Students

Step 1: Apply through this link: <https://www.unic.ac.cy/apply/> (screenshot 1)

→ **Programme of interest:** Select **"Erasmus"**.

DO NOT select the programme of studies of which you are studying at your Home University (i.e. Business Administration), choose **"Erasmus"**!

Make sure to select the correct semester, which is: "FALL 2025"

Students that will be studying at UNIC for the whole Academic Year 2025/26, should select only "FALL 2025". Do not select both FALL 2025 and SPRING 2026.

(Screenshot 1)

Step 2: Once you complete the requested information and create a Password (step 1), please press "Submit". In a few seconds you will automatically be transferred and have access to "CRM platform" to complete the rest of your online application. (screenshot 2)

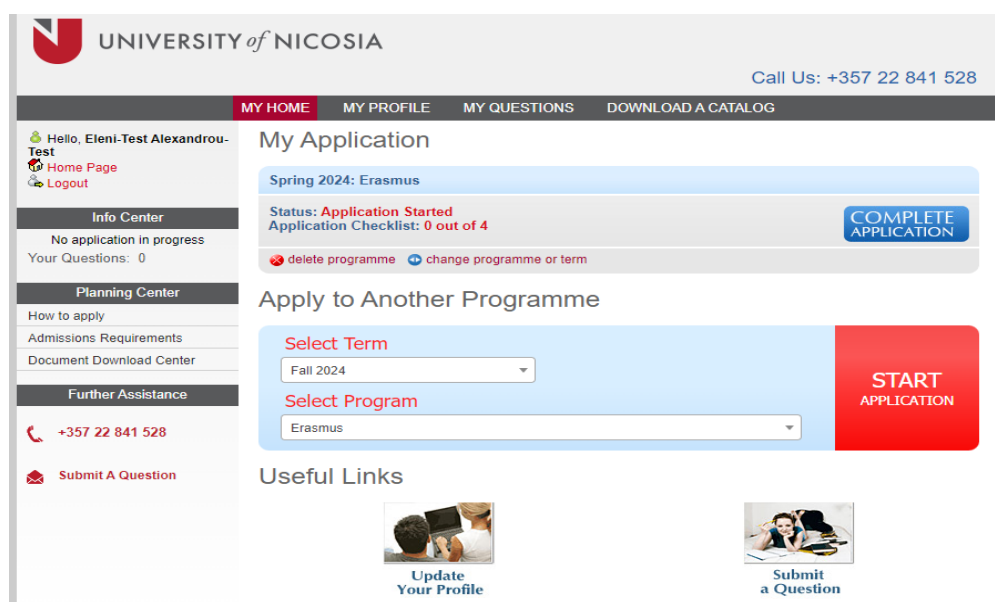
Direct link: <https://apply.unic.ac.cy/login.html>

University of Nicosia

Erasmus Code: CY NICOSIA14

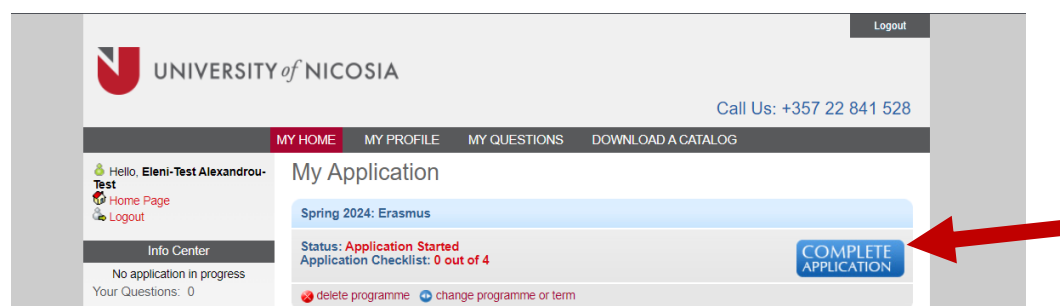
Online Application Guide for Erasmus+ Incoming Students

(Screenshot 2-Sample)



Step 3: Click on “Complete Application” (Screenshot 3)

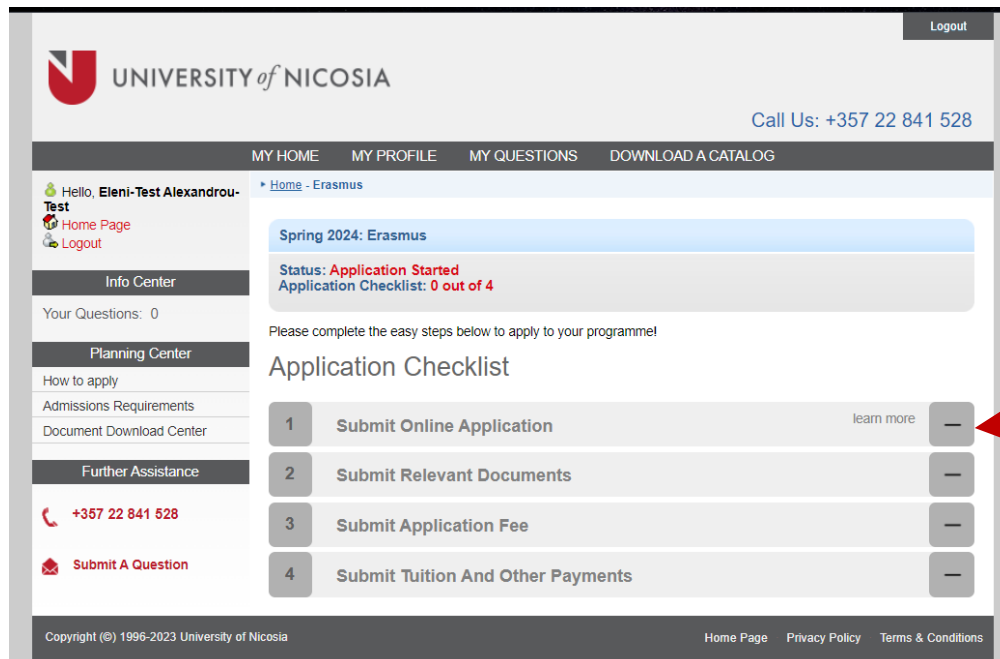
(Screenshot 3-Sample)



Once you click on “Complete Application” the “Application Checklist” will appear (Screenshot 4).

Online Application Guide for Erasmus+ Incoming Students

(Screenshot 4-Sample)



UNIVERSITY of NICOSIA

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Hello, Eleni-Test Alexandrou-Test

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Submit A Question

Spring 2024: Erasmus

Status: Application Started
Application Checklist: 0 out of 4

Please complete the easy steps below to apply to your programme!

Application Checklist

1	Submit Online Application	learn more	—
2	Submit Relevant Documents		—
3	Submit Application Fee		—
4	Submit Tuition And Other Payments		—

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***Note:** As an Erasmus Incoming student, you should ONLY complete No1 and No2 on the “Application Checklist”.

No 3 and No 4 DOES NOT apply to Erasmus incoming students, therefore, please ignore it!

Step 4: Once you click “Submit Online Application” (screenshot 4) the below “Personal Information” page, will appear (Screenshot 5), which you are requested to complete.

You should **ONLY complete:** Tab 1: “Personal Information” (screenshot 5) and Tab 2: “Programme Information” (screenshot 6).

On “Personal Information” it is important to upload your photo, as it will be used to create your UNIC Student ID card later on!

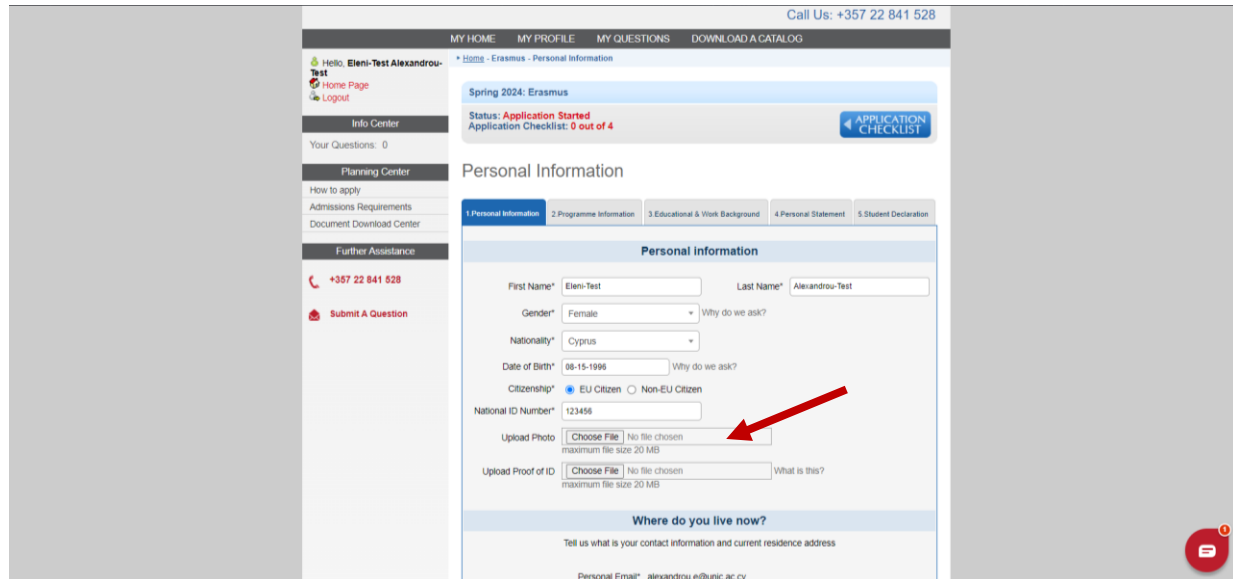
***NOTE:** When writing your personal information, please use the US Keyboard and avoid accents on your names (i.e. instead of Méline, Ondřej, write Meline, Ondrej) or letters that may cause spelling mistakes or confusions on the registration system.

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Erasmus Code: CY NICOSIA14

Online Application Guide for Erasmus+ Incoming Students

(Screenshot 5-Sample)



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Spring 2024: Erasmus
Status: Application Started
Application Checklist: 0 out of 4 APPLICATION CHECKLIST

Personal Information

1 Personal Information 2 Programme Information 3 Educational & Work Background 4 Personal Statement 5 Student Declaration

Personal Information

First Name* Eleni-Test Last Name* Alexandrou-Test

Gender* Female Why do we ask?

Nationality* Cyprus

Date of Birth* 08-15-1996 Why do we ask?

Citizenship* ☒ EU Citizen ☐ Non-EU Citizen

National ID Number* 123456

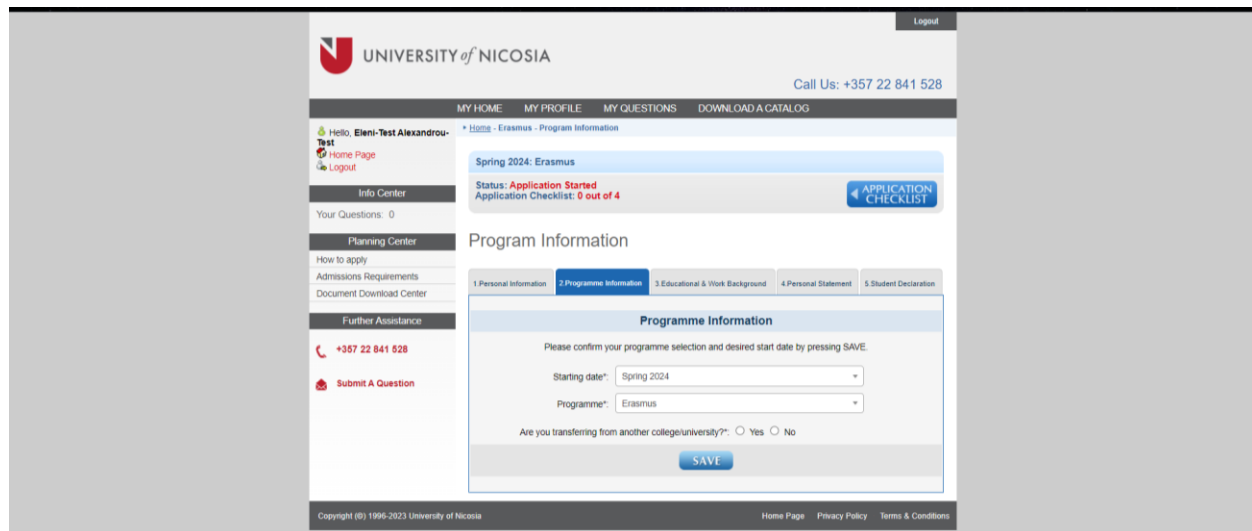
Upload Photo No file chosen maximum file size 20 MB

Upload Proof of ID No file chosen maximum file size 20 MB What is this?

Where do you live now?
Tell us what is your contact information and current residence address

Personal Email* alexandrou.e@unic.ac.cy

(Screenshot 6-Sample)



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Spring 2024: Erasmus
Status: Application Started
Application Checklist: 0 out of 4 APPLICATION CHECKLIST

Program Information

1 Personal Information 2 Programme Information 3 Educational & Work Background 4 Personal Statement 5 Student Declaration

Programme Information

Please confirm your programme selection and desired start date by pressing SAVE.

Starting date* Spring 2024

Programme* Erasmus

Are you transferring from another college/university? ☐ Yes ☒ No

SAVE

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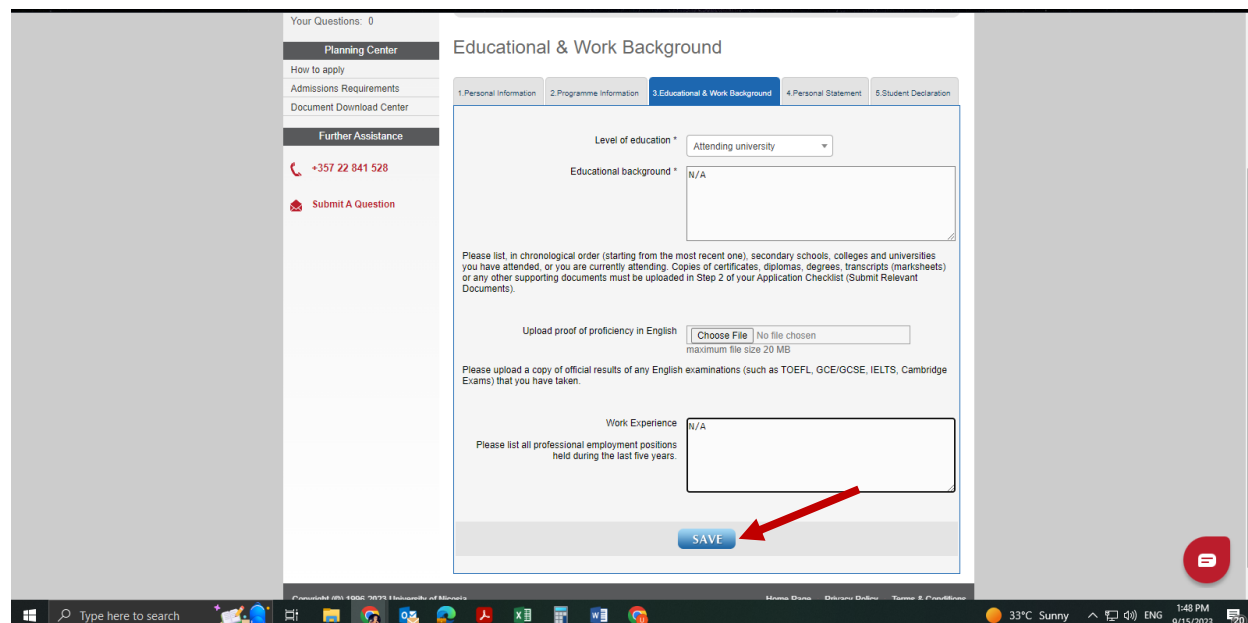
On Tab 3: “Educational & Work background” and Tab 4: “Personal Statement”, please include the information as provided to you on screenshots 7 and 8 below and then click “Save” at the end of each page.

University of Nicosia

Erasmus Code: CY NICOSIA14

Online Application Guide for Erasmus+ Incoming Students

(Screenshot 7)



Educational & Work Background

1 Personal Information | 2 Programme Information | **3 Educational & Work Background** | 4 Personal Statement | 5 Student Declaration

Level of education *

Educational background *

Please list, in chronological order (starting from the most recent one), secondary schools, colleges and universities you have attended, or you are currently attending. Copies of certificates, diplomas, degrees, transcripts (marksheets) or any other supporting documents must be uploaded in Step 2 of your Application Checklist (Submit Relevant Documents).

Upload proof of proficiency in English No file chosen
maximum file size 20 MB

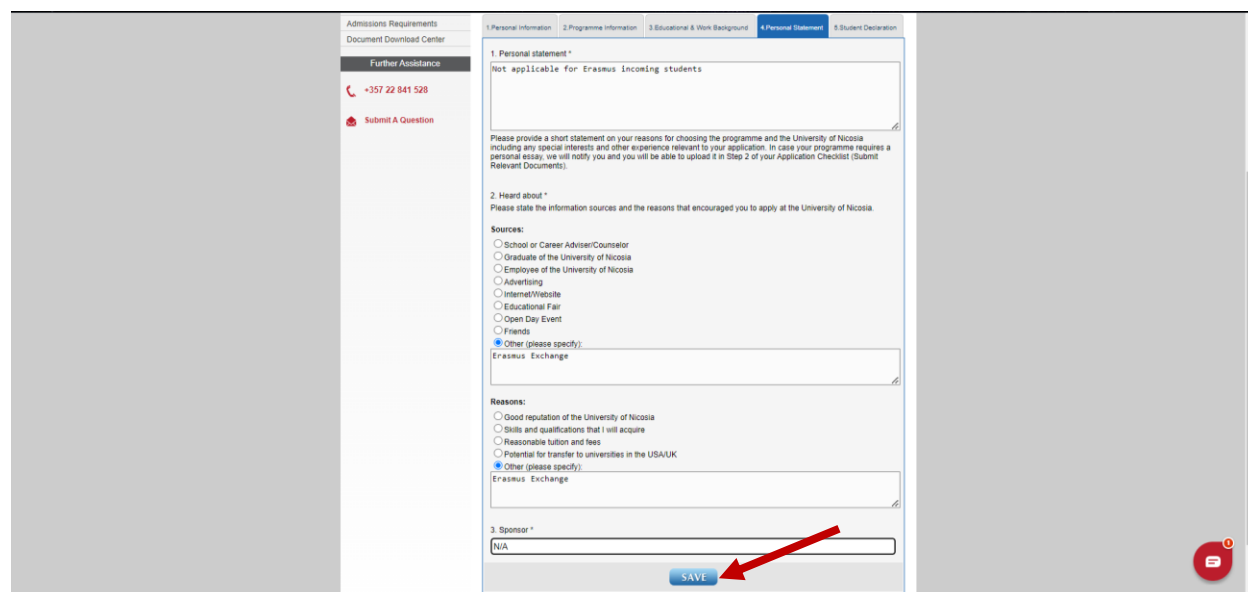
Please upload a copy of official results of any English examinations (such as TOEFL, GCE/GCSE, IELTS, Cambridge Exams) that you have taken.

Work Experience

Please list all professional employment positions held during the last five years.

SAVE

(Screenshot 8)



Personal Statement

1 Personal Information | 2 Programme Information | 3 Educational & Work Background | **4 Personal Statement** | 5 Student Declaration

1. Personal statement *

Not applicable for Erasmus incoming students

Please provide a short statement on your reasons for choosing the programme and the University of Nicosia including any special interests and other experience relevant to your application. In case your programme requires a personal essay, we will notify you and you will be able to upload it in Step 2 of your Application Checklist (Submit Relevant Documents).

2. Heard about *

Please state the information sources and the reasons that encouraged you to apply at the University of Nicosia.

Sources:

- ☐ School or Career Adviser/Counselor
- ☐ Graduate of the University of Nicosia
- ☐ Employee of the University of Nicosia
- ☐ Advertising
- ☐ Internet/Website
- ☐ Educational Fair
- ☐ Open Day Event
- ☐ Friends
- ☒ Other (please specify): Erasmus Exchange

Reasons:

- ☐ Good reputation of the University of Nicosia
- ☐ Skills and qualifications that I will acquire
- ☐ Reasonable tuition and fees
- ☐ Potential for transfer to universities in the USA/UK
- ☒ Other (please specify): Erasmus Exchange

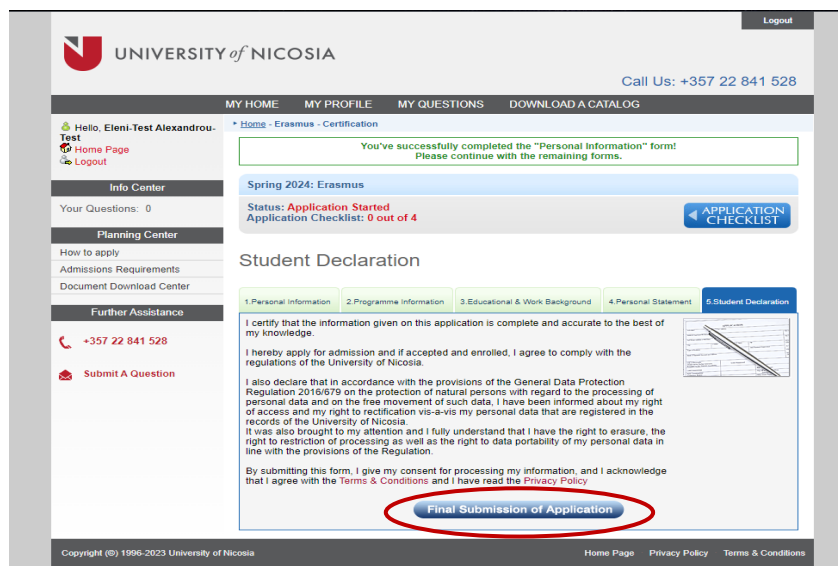
3. Sponsor *

SAVE

Step 5: Once you complete Tabs 1-4, you are requested to click on “Final Submission of Application” on Tab 5: “Student Declaration” as shown on screenshot 9 below:

Online Application Guide for Erasmus+ Incoming Students

(screenshot 9)



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Submit A Question

You've successfully completed the "Personal Information" form!
Please continue with the remaining forms.

Spring 2024: Erasmus

Status: **Application Started**
Application Checklist: 0 out of 4

APPLICATION CHECKLIST

Student Declaration

1. Personal Information 2. Programme Information 3. Educational & Work Background 4. Personal Statement 5. Student Declaration

I certify that the information given on this application is complete and accurate to the best of my knowledge.

I hereby apply for admission and if accepted and enrolled, I agree to comply with the regulations of the University of Nicosia.

I also declare that in accordance with the provisions of the General Data Protection Regulation 2016/679 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, I have been informed about my right of access and my right to rectification vis-a-vis my personal data that are registered in the records of the University of Nicosia.

It was also brought to my attention and I fully understand that I have the right to erasure, the right to restriction of processing as well as the right to data portability of my personal data in line with the provisions of the Regulation.

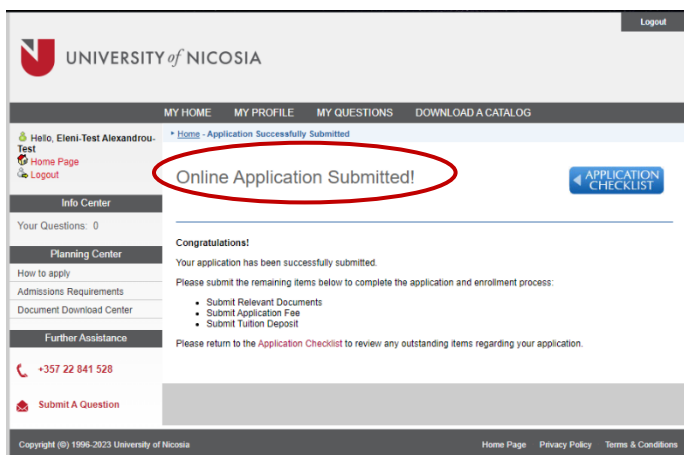
By submitting this form, I give my consent for processing my information, and I acknowledge that I agree with the [Terms & Conditions](#) and I have read the [Privacy Policy](#)

Final Submission of Application

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Once you click on “Final Submission of Application” then the Online Application will be shown as Submitted. Click on the “Application Checklist” to proceed with the “Relevant Documents” section, as shown below:



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Submit A Question

Online Application Submitted!

APPLICATION CHECKLIST

Congratulations!

Your application has been successfully submitted.

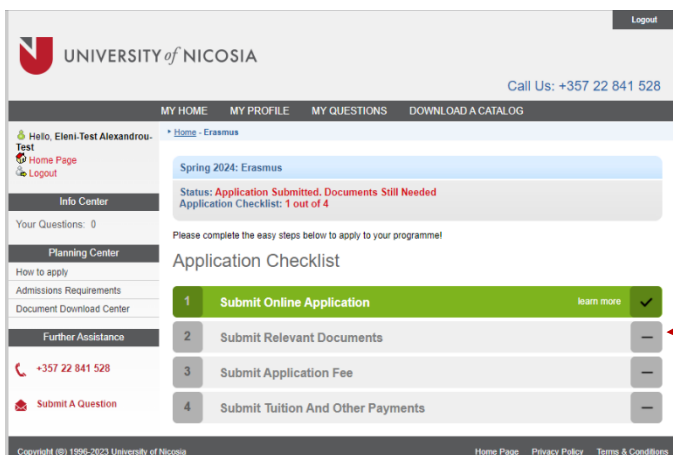
Please submit the remaining items below to complete the application and enrollment process:

- Submit Relevant Documents
- Submit Application Fee
- Submit Tuition Deposit

Please return to the [Application Checklist](#) to review any outstanding items regarding your application.

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Submit A Question

Spring 2024: Erasmus

Status: **Application Submitted, Documents Still Needed**
Application Checklist: 1 out of 4

Please complete the easy steps below to apply to your programme!

Application Checklist

1	Submit Online Application	learn more	✓
2	Submit Relevant Documents		—
3	Submit Application Fee		—
4	Submit Tuition And Other Payments		—

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***Remember: No 3 (Application Fee) and No 4 (Tuition and Other Payments deposit) on the “Application Checklist” DOES NOT apply to Erasmus incoming students, please ignore it!**

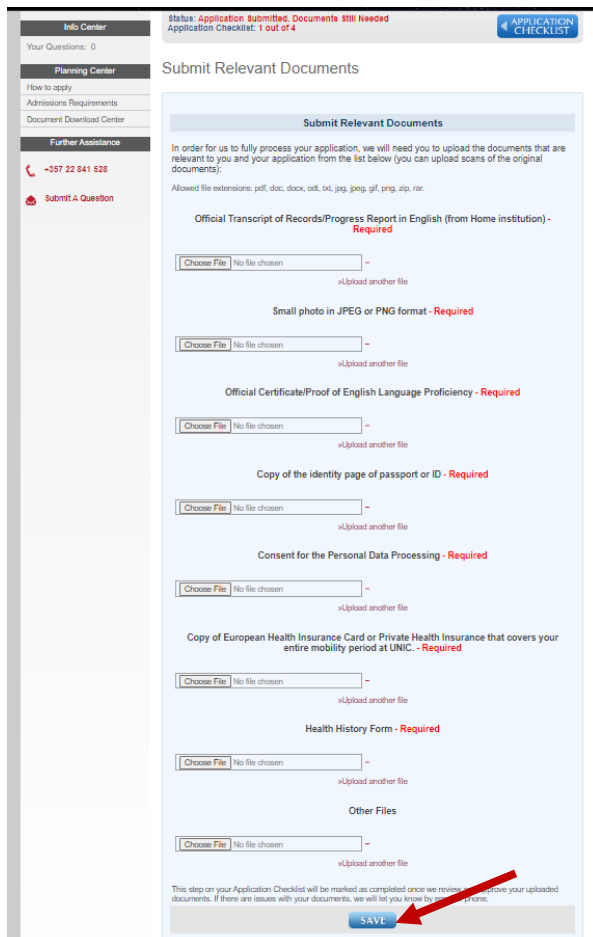
Online Application Guide for Erasmus+ Incoming Students

Step 6: Now you are ready to proceed with section 2 on “Application Checklist” and submit all “Relevant Documents” as shown on screenshot 10.

More information about the supporting application documents are shown on **page 8**.

Once you upload all required documents, then you should click “Save”.

(Screenshot 10)



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📧 Submit a Question

Status: Application Submitted, Documents Still Needed
Application Checklist: 1 out of 4

APPLICATION CHECKLIST

Submit Relevant Documents

In order for us to fully process your application, we will need you to upload the documents that are relevant to you and your application from the list below (you can upload scans of the original documents):

Allowed file extensions: pdf, doc, docx, odt, t4, jpg, jpeg, gif, png, zip, rar

Official Transcript of Records/Progress Report in English (from Home institution) - Required

No file chosen

[Upload another file](#)

Small photo in JPEG or PNG format - Required

No file chosen

[Upload another file](#)

Official Certificate/Proof of English Language Proficiency - Required

No file chosen

[Upload another file](#)

Copy of the identity page of passport or ID - Required

No file chosen

[Upload another file](#)

Consent for the Personal Data Processing - Required

No file chosen

[Upload another file](#)

Copy of European Health Insurance Card or Private Health Insurance that covers your entire mobility period at UNIC - Required

No file chosen

[Upload another file](#)

Health History Form - Required

No file chosen

[Upload another file](#)

Other Files

No file chosen

[Upload another file](#)

This step on your Application Checklist will be marked as completed once we review and approve your uploaded documents. If there are issues with your documents, we will let you know by email or phone.

SAVE



University of Nicosia

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Online Application Guide for Erasmus+ Incoming Students

Supporting Application Documents details:

1. Official Transcript of Records/Progress Report in English (from Home institution)
2. Small photo in JPEG or PNG format
3. Official Certificate/Proof of English Language Proficiency (If no official certification is in place (i.e., IGCSE, IELTS, TOEFL, etc.), you may send us a confirmation from your Home University stating your English level). (UNIC English Requirements can be found [here](#))
4. Copy of the identity page of passport or ID
5. Consent for the Personal Data Processing Form (CPD Form). The form can be found [here](#).

→ Complete only your name/surname, ID, signature, and date.

→ DO NOT complete anything on “Guardian/Sponsor” part and “Authorized third party” part.

6. Copy of European Health Insurance Card or Private Health Insurance that covers your entire mobility period at UNIC.
7. Health History Form (document can be found [here](#))
8. Other Files (NOT COMPULSORY): Provisional Online Learning Agreement (OLA)/Learning Agreement (LA). For more information, please see [here](#) (“OLA-LA Information Guide”).

Finally, once you submit all supporting documents, then on the “Application Checklist” **sections 1 and 2** will become **“Orange”**.

Once your documents will be reviewed by our Office, **sections 1 and 2** will become **“Green”** and you will be notified via email, that your online application is complete. If anything is missing we will notify you via email.

The online application and supporting documents will be reviewed after the application deadline

****Deadlines to submit your Online Application****

→ Fall Semester or/and Full Academic Year: May 30th

→ Spring Semester: October 30th

***Late applications will not be accepted!**

***The Letters of Acceptance will be sent via email three-four weeks after the application deadline.**

Should you have any questions, please do not hesitate to contact Ms. Eleni Alexandrou at Alexandrou.e@unic.ac.cy

Thank you for choosing UNIC for your Erasmus+ Experience! 😊

UNIVERSITY OF NICOSIA

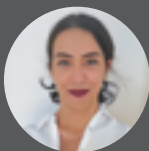
ERASMUS+

FACT SHEET 2025/2026

CY NICOSIA14



MEET UNIC ERASMUS TEAM



MS. MARIANNA MICHAEL
HEAD OF ERASMUS OFFICE
Inter-institutional Agreements (IIA)
International Credit Mobility (ICM)
T: +357 22841979 | E: michael.mar@unic.ac.cy



MR. ANTHOS SHEKERIS
STAFF MOBILITY
Erasmus+ institutional coordinator
International Credit Mobility (ICM)
T: +357 22841656 | E: shekeris.a@unic.ac.cy



MS. STELLA STYLIANOU
ERASMUS OFFICER-STUDENT
Traineeship Mobility
T: +357 22841726 | E: stylianou.st@unic.ac.cy



MS. ELENI ALEXANDROU
Erasmus Officer-Incoming and Outgoing Study Mobility
T: +357 22841563 | E: alexandrou.e@unic.ac.cy



IMPORTANT DATES

	Fall 2025	Spring 2026
Nomination Deadlines	15 May 2025	20 October 2025
Nomination Submission	For Nominations click HERE	For Nominations click HERE
Application Deadlines	30 May 2025	30 October 2025
Orientation Sessions	A week prior the classes start	
Beginning of Classes	Last week of September	First week of February
Exams Period	Last two-three weeks of January	End of May until early June
Course List Announcement	2 months prior the semester starts	

USEFUL INFORMATION

FOR INCOMING STUDENTS



**LEVEL/COURSES/
PROGRAMMES OFFERED
FOR EXCHANGE
STUDENTS**

**1st CYCLE
UNDERGRADUATE/
BACHELOR**

**2nd CYCLE
GRADUATE/MASTER**

**3rd CYCLE
PhD**

ONLINE APPLICATION PROCEDURE

SUPPORTING APPLICATION DOCUMENTS:

1. Official Transcript of Records/Progress Report in English (from Home Institution).
2. Small photo in JPEG or PNG format.
3. Official Certificate/Proof of English Language Proficiency (If no official certification is in place (i.e., IGCSE, IELTS, TOEFL, etc.), you may send us a confirmation from your Home University stating your English level)
4. Copy of the identity page of passport or ID.
5. Consent for the Personal Data Processing Form (CPD Form)
Complete only your name/surname, ID, signature, and date. Do not complete anything on "Guardian/Sponsor" part and "Authorized third party" part.
6. Copy of European Health Insurance Card or Private Health Insurance that covers your entire mobility period at UNIC.
7. Health History Form.
8. Other Files: Provisional Online Learning Agreement (OLA)/Learning Agreement (LA). For more information, please see here ("OLA-LA Information Guide").

Notes:

- The above application documents should be submitted on the online application platform.
- Application documents that will be send via email, will not be accepted.
- Late applications will not be accepted.



CLICK HERE

APPLICATION
For nominated students

unic.ac.cy/apply



CLICK HERE

**GUIDE FOR ONLINE
APPLICATION
AND SUPPORTING
APPLICATION
DOCUMENTS**



CLICK HERE

**ENGLISH
PROFICIENCY
REQUIREMENTS**

USEFUL INFORMATION FOR INCOMING STUDENTS



COURSE LISTS

Students may complete their provisional Online Learning Agreement (OLA)/ Learning Agreement (LA) by choosing courses from the previous Academic Year.

* The final course list for each respective semester, will be announced 2 months before the semester starts and will be sent to all accepted students via email.



CLICK HERE
COURSE LISTS



COURSE SELECTION/ PROCEDURE

Courses are selected by the sending institution, with the help of our Director of Academic Advisor and Erasmus Officer.



CLICK HERE
**COURSE INFORMATION/
SYLLABUS**

COURSE LOAD PER SEMESTER

Maximum 30 ECTS

LANGUAGE OF INSTRUCTION

English | Greek



AIRPORT PICK-UP ASSISTANCE

Taxi prices: Upon request
Alexandrou.e@unic.ac.cy

From Larnaca International Airport ≈€50-€60

From Paphos International Airport ≈€100-€120



APPROXIMATE EXPENSES

Accommodation	€400-€700
Food	€250-€350
Public Transport Prices	publictransport.com.cy/cms/page/cash-tickets
Books (if needed)	€100-€200 per semester/Library facilities
Other	electricity, water, gas and heating may have to be paid separately, depending of the accommodation arranged
Total:	€750-€1,350 per month (prices are subject to change)

USEFUL INFORMATION FOR INCOMING STUDENTS



UNIC ACCOMMODATION OFFICE

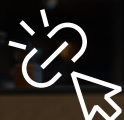
If you are going to be living off-campus, you may need to stay in a hotel for a few days before finding permanent accommodation. There are many hotels in Nicosia and our Accommodation Office can assist you in making reservations. Please contact the Accommodation Office for a price list.

Mr. Charis Tzyrkas

E: tzyrkas.c@unic.ac.cy
T: +357 22841982

Ms. Charis Iacovidou

E: Iacovidou.c@unic.ac.cy
T: +357 22841696



CLICK HERE

**ERASMUS
ACCOMMODATION
OPTIONS**



ESN NICOSIA

E: infoevents.esnnicosia@gmail.com



ESN Cyprus



ESN Nicosia



ESNnicosia



CLICK HERE

**ACADEMIC
CALENDAR**



VISA

**VISA Process for Non-EU Student
coming from a Non-EU country and EU
country**

All non-EU students have to contact the International Admissions office at int.admissions@unic.ac.cy, the soonest, regarding the Student Entry permit application guidelines and deadlines.

Non-EU students will not be allowed to enroll for Erasmus at UNIC if they do not apply for a student Entry permit through the International Admissions office at UNIC prior to traveling to Cyprus.

Please do not use your Schengen visa for study purposes.



UNIVERSITY of NICOSIA

UNIC CITY

<https://www.unic.ac.cy/study-at-unic/academic-calendar/>



CLICK HERE

To find out more

**VIBRANT URBAN
CAMPUS**

UNIC PREMISES:

- | | | | |
|---|--|----|---|
| 1 | CENTRAL BUILDING | 8 | GLOBAL SEMESTERS |
| 2 | MILLENNIUM BUILDING | 9 | FINE ART BUILDING |
| 3 | EUROPA BUILDING | 10 | ARCHITECTURE RESEARCH CENTRE (ARC) |
| 4 | LIBRARY / STUDENT AFFAIRS /
CAREER SUCCESS CENTRE | 11 | MEDICAL SCHOOL BLOCKS A&B /
LIBRARY / LABS |
| 5 | UNIC HEALTH BLOCK C /
DISTANCE LEARNING UNIT | 12 | RESEARCH & TECHNOLOGY BUILDING /
MEDICAL CENTRE / VETERINARY SCHOOL LABS |
| 6 | SPORTS CENTRE / DANCE STUDIO 1 | 13 | UFIT FITNESS CENTRE / RECRUITMENT UNIT /
IFF / OLS UNIT |
| 7 | HUMANITIES BUILDING | 14 | INSIGHTS MARKET RESEARCH (IMR) |
| | | 15 | CENTRE FOR THERAPY,
TRAINING AND RESEARCH (KESY)* |

UNIC STUDENT RESIDENCES:

- | | |
|----|--------------------|
| 16 | SIX RESIDENCE |
| 17 | U RESIDENCE |
| 18 | TRIANGLE RESIDENCE |

COLLABORATING INSTITUTE:

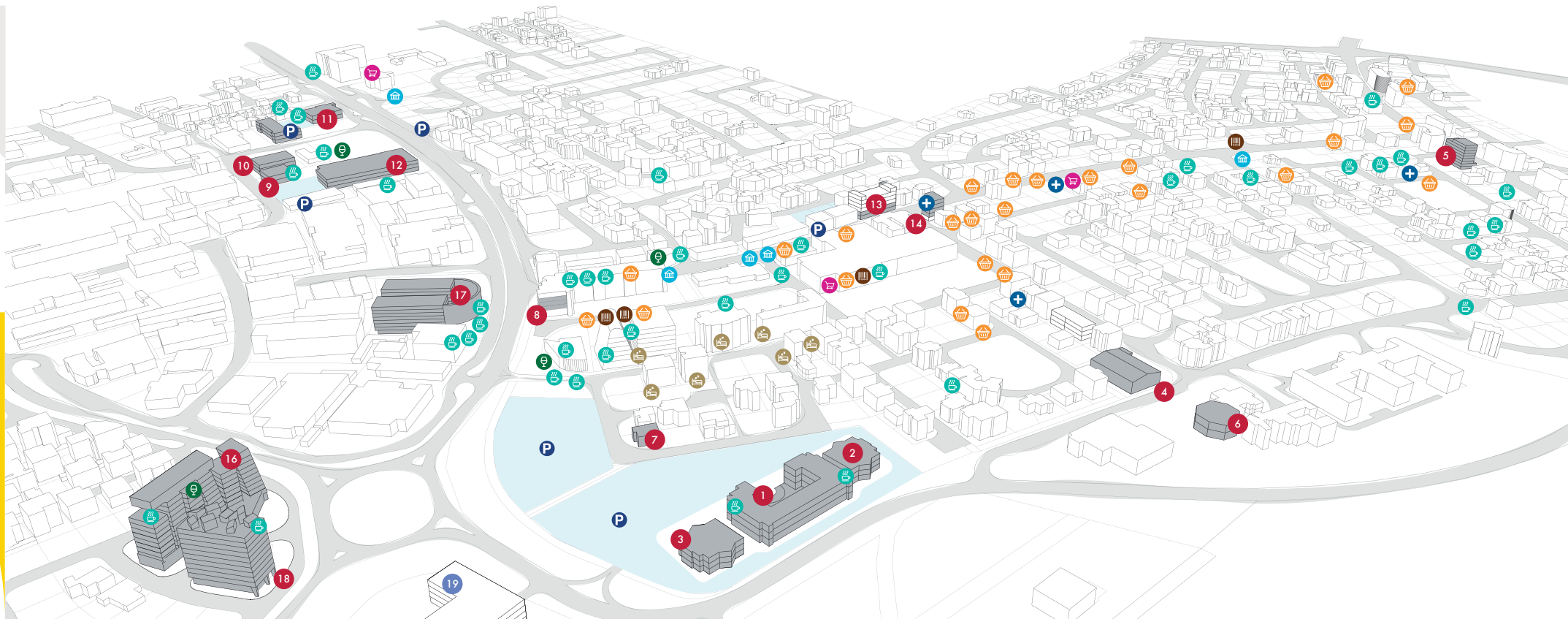
- | | |
|----|---|
| 19 | CYPRUS INSTITUTE
OF NEUROLOGY & GENETICS |
|----|---|



Disabled access is available across the campus with
the exception of buildings 4 & 15 (partial access)

* Building is off the map.
Please call 22795100 for directions.

- | | |
|--|-------------------------|
| | PRIVATE RESIDENCES |
| | RETAIL |
| | CAFES & RESTAURANTS |
| | CLUBS & BARS |
| | BANKS |
| | SUPERMARKETS & BAKERIES |
| | PHARMACIES |
| | ELECTRONICS |



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P.O. Box 24005, CY-1700, Nicosia, Cyprus
Tel: +357 22841979/563
Email: erasmus@unic.ac.cy
unic.ac.cy/erasmus

 [erasmusuniversityofnicosia](https://www.facebook.com/erasmusuniversityofnicosia)

 [unic.erasmus](https://www.instagram.com/unic.erasmus)

 [unic-erasmus-office](https://www.linkedin.com/company/unic-erasmus-office)

